Updated: 11/21/23

**2023-2024 Program Information and Member Application**

The Be Well Fox Valley (BWFV) AmeriCorps members will serve at different host site organizations (such as non-profits, health departments, health clinics, head starts, and/or schools, etc.) throughout Calumet, Outagamie, Winnebago, and neighboring Wisconsin counties. Members will provide capacity building services and health education opportunities to improve physical, mental, and social health and well-being throughout the Fox Valley. Additionally, members will participate in numerous professional development trainings and networking opportunities.

Additionally, the BWFV AmeriCorps Program is part of the Public Health AmeriCorps program, a new initiative in partnership with federal AmeriCorps and the Center for Disease Control (CDC). As a program within the Public Health AmeriCorps umbrella, AmeriCorps members will receive additional public health training and experiences.

**Program Information:**

**WHAT IS AMERICORPS?**

AmeriCorps is a federally funded national service program that engages over 80,000 members in service each year to address national problems through direct service. These members impact communities and organizations by increasing capacity and resources in an identified area of need. In return, members gain valuable professional, educational, and life experiences, and receive an education award to use towards future education costs or federally qualified student loans. To learn more about AmeriCorps, please visit <https://americorps.gov/>.

* **What’s a member?** An individual who is serving an organization through AmeriCorps.
* **What’s a host site?** A host site is an organization where the member will be serving his or her time. Members will serve at the selected organizations to increase capacity and resources towards supporting a culture of health and well-being for Fox Valley residents.

**WHAT IS PUBLIC HEALTH AMERICORPS?**

AmeriCorps and the Center for Disease Control and Prevention joined forces to launch the Public Health AmeriCorps. Public Health AmeriCorps has two main goals:

* Address public health needs of local communities by providing support in state and local public health settings and advancing more equitable health outcomes for underserved communities.
* Create pathways to good quality public health-related careers through onsite experience and training, with a focus on recruiting AmeriCorps members who reflect the communities in which they will serve.

Public Health AmeriCorps includes many sectors of health and human services, including community health educators, nurses, dietitians, social workers, and more.

**WHAT IS BE WELL FOX VALLEY (BWFV)?**

**Mission**: Partnering to advance a culture of health and well-being for all.

**Vision**: The Fox Valley is a place where all people have the opportunity to live longer, healthier, and happier.

BWFV is a tri-county (Calumet, Outagamie, and Winnebago Counties) initiative that connects the work of community partners to advance a culture of health and wellbeing for all in the Fox Valley. There are 5 goals that drive the BWFV initiative:

1. A vibrant regional food system that provides access to healthy, affordable food for all people.
2. A cohesive and connective multi-model network that provides recreational and transportation options for all people.
3. Local settings (hospitals, communities and neighborhoods, schools, early care centers, worksites, and faith institutions) that promote healthy choices and behaviors.
4. Inclusive public spaces that foster social connection.
5. Strong community-clinical partnerships that help prevent and manage chronic disease.

**WHAT IS THE BWFV AMERICORPS PROGRAM?**

The BWFV AmeriCorps Program AmeriCorps members will serve to support BWFV, host site organizations, and community members by providing capacity building services to health and well-being programs and initiatives throughout the greater Fox Valley region. These activities will align with at least 1 of the 5 BWFV Goals listed above.

**When:**

The BWFV AmeriCorps Program is currently accepting applications for members to serve in our program from 9/1/2023 through 8/31/2024. Individual member positions will vary based on host site need. Please refer to the host site position descriptions for more information.

**Where:**

Members will serve at partner host sites organizations (such as non-profits, health departments, health clinics, head starts, and/or schools, etc.) throughout Calumet, Outagamie, Winnebago, and neighboring Wisconsin counties. Each host site has different needs and services, resulting in different position descriptions for each member. Applicants can review the host sites that are currently accepting applications and their associated position descriptions on our website ([click here to view the position descriptions for each host site](https://docs.google.com/document/d/1-NnCTsWSyEKtwmZStIqpww_yImiBeC6T/edit?usp=sharing&ouid=109186200647043346932&rtpof=true&sd=true)). Applicants will select what host site(s) they wish to apply to. **Please note**, unless otherwise stated, there will be one member position per host site (members will only serve at one host site organization).

**BEFORE SUBMITTING YOUR APPLICATION, PLEASE REVIEW THE INFORMATIONAL NOTES BELOW**

 It is our hope to provide you with clear expectations and benefits of becoming a BWFV AmeriCorps Member.

* Federal AmeriCorps sets minimum requirements that applicants must meet to serve as members. These requirements are:
	+ A citizen of the United States, a United States national, or a legal permanent resident of the United States;
	+ At least 18 years old;
	+ Has a high school degree or equivalent (or agrees to obtain a high school diploma or GED before receiving an Education Award); and
	+ The Member must consent to and satisfactorily pass the required criminal history background checks before serving with the Be Well Fox Valley AmeriCorps Program. Failure to pass that check is grounds to be terminated for cause. The Member understands that they have the right to challenge the factual accuracy of any findings. More information about the background check requirements can be found at the end of this member application.
* Members must commit to serve a set amount of hours during the service term. The time commitments vary per host site organization AND per service term. Each position description lists the time commitments, living allowance amount, and education award amount the member would be eligible to receive. [Please click here to view the position descriptions for each host site.](https://docs.google.com/document/d/1-NnCTsWSyEKtwmZStIqpww_yImiBeC6T/edit?usp=sharing&ouid=109186200647043346932&rtpof=true&sd=true)
* Members will receive a living allowance while serving, which is paid on the 15th and last day of each month. ***This living allowance is not an hourly wage or salary.*** ***There is also not an additional wage or salary in addition to the living allowance.***
* Members who successfully complete their service term are eligible to receive the Segal Education Award, which can go towards federally qualified student loan payments or future tuition costs to a Title IV school. Please note, this education award is an electronic transfer to either your educational institution, federal loan provider, etc. Members will not receive the education award via direct payment (such as check, cash, etc.).
* During your service term your federally qualified student loans are eligible for forbearance and may receive payment for accrued interest on loans.
* Member living allowances, educational awards (when they are used) and forbearance interest payments are taxable.
* Members may be employed at another job or enrolled in school but will need to evaluate the time commitment AmeriCorps requires to ensure they can complete the term of service. Please discuss your schedule with the program manager and host site supervisor.
* Members will gain valuable, lifelong skills, including networking opportunities, leadership training, and potential future references.

Questions? Please ask Amanda Ross, the AmeriCorps Program Director at amanda.ross@unitedwayfoxcities.org

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**Member Application:**

**PERSONAL INFORMATION**:

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| --- |
| Name: First and last name  |
| Address:  |
| City, State, Zip code:  |
| Home phone:  |
| Cell phone:  |
| Email address:  |
| Best way to contact you? [ ]  Home phone [ ]  Cell phone [ ]  Email  |

|  |
| --- |
| Have you previously served in AmeriCorps? [ ]  Yes [ ]  No  |
| If you selected yes, please list the program name(s):  |
| [ ] AmeriCorps NCCC AmeriCorps State and National [ ]  AmeriCorps VISTA  |
| Location: Organization Name, City, State |
| Date of service: Start: Month/Date/Year, End: Month/Date/Year |
| Did you complete your term(s) of service? [ ]  Yes [ ]  No  |
|  If no, please describe why not? Click here to enter text |

How did you hear about the BWFV AmeriCorps program? Click here to enter text.

**HOST SITES:** Listed below are the current openings for the 2023-2024 BWFV AmeriCorps Program. As stated above, each host site organization has their own, unique position description. Members will only serve at 1 host site organization. Members can apply to multiple openings. ***Please note***, unless otherwise stated, there will be one member position per host site (members will not be serving at multiple host sites listed on the link above).

[**Please review each position description as described on our website**](https://docs.google.com/document/d/1-NnCTsWSyEKtwmZStIqpww_yImiBeC6T/edit?usp=sharing&ouid=109186200647043346932&rtpof=true&sd=true)**. Please select what host site(s) you wish to apply to. You may apply to multiple host site organizations.**

|  |
| --- |
| **2024 service term position openings. Term starts on 1/3/2024 and ends on 8/31/2024:** [ ]  B.A.B.E.S - Appleton, WI – Program Support Specialist [ ]  B.A.B.E.S - Appleton, WI – Volunteer Coordinator [ ]  Fox Valley Advance Care Planning Partnership – Appleton, WI - Community Outreach Coordinator [ ]  NEW Hmong Professionals - Appleton, WI – Community Health and Wellness Navigator [ ]  ThedaCare - Appleton, WI – Community Connections Health Navigator |
| **Future position opportunities:**

|  |
| --- |
|[ ]  I am applying for any future position  |

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***Please note: You may attach a resume in place of completing the Education, Employment, and Volunteer sections. Please respond to questions not addressed in your resume.***

**EDUCATIONAL INFORMATION:**

|  |  |  |
| --- | --- | --- |
| Name and location of High School or GED program | Did you graduate? | Year diploma was granted? |
| Click here to enter text | [ ]  Yes [ ]  No  |  |

|  |  |  |
| --- | --- | --- |
| Name and location of college or technical college:  | Degree/certification earned: | Year degree or certification granted: |
| Click here to enter text | Click here to enter text |  |
| Click here to enter text | Click here to enter text |  |
| Click here to enter text | Click here to enter text |  |

**EMPLOYMENT HISTORY:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Employer name and address | Supervisor name and contact | Title and duties: | Dates employed: | Reason for leaving: | May we contact? |
| Organization Name, City, State. | Supervisor name, phone number, and email. | Click here to enter text | Start: Month/Date/Year- End: Month/Date/Year | Click here to enter text | [ ]  Yes [ ]  No  |
| Organization Name, City, State. | Supervisor name, phone number, and email. | Click here to enter text | Start: Month/Date/Year- End: Month/Date/Year | Click here to enter text | [ ]  Yes [ ]  No  |
| Organization Name, City, State. | Supervisor name, phone number, and email. | Click here to enter text | Start: Month/Date/Year- End: Month/Date/Year | Click here to enter text | [ ]  Yes [ ]  No  |
| Have you ever been released from employment for cause? [ ]  Yes [ ]  No  |
| If so, please describe: Click here to enter text  |

**VOLUNTEER HISTORY:**

|  |  |  |  |
| --- | --- | --- | --- |
| Organization served  | Title and duties: | Dates served: | Reason for leaving: |
| Organization Name, City, State. | Click here to enter text | Start: Month/Date/Year- End: Month/Date/Year | Click here to enter text |
| Organization Name, City, State. | Click here to enter text | Start: Month/Date/Year- End: Month/Date/Year | Click here to enter text |
| Organization Name, City, State. | Click here to enter text | Start: Month/Date/Year- End: Month/Date/Year | Click here to enter text |

**REFERENCES: Please provide at least 3 professional references (no relatives or friends):**

|  |  |  |
| --- | --- | --- |
| Name: | Email address and phone number: | Relationship to applicant: |
| Click here to enter text | Click here to enter text | Click here to enter text |
| Click here to enter text | Click here to enter text | Click here to enter text |
| Click here to enter text | Click here to enter text | Click here to enter text |

**ADDITIONAL EXPERIENCE:**

Please list and describe any other unique skills and experience that may be helpful in evaluating your application.

Click here to enter text

**MOTIVATIONAL STATEMENT:**

Please describe why you want to serve with the BWFV AmeriCorps Program?

Click here to enter text

**AVAILABILITY DESCRIPTION**:

|  |
| --- |
| Most host sites will have members serve during normal business hours on Monday-Friday. Some host sites may have occasional service during weekends and evenings. Member schedules may vary depending on availability. Members are responsible for meeting their hours per the schedule outlined with their host site and the BWFV AmeriCorps program. Members are allowed to work another job on a part-time basis or take a class as long as it does not interfere with BWFV AmeriCorps activities and responsibilities. What other obligations will you have during the service term (if applicable)? Please include school schedules and other work obligations with as much detail as you are able to provide at this time |
| Click here to enter text |

**UNDERSTANDING, AUTHORIZATION, AND BACKGROUND CHECK INFORMATION:**

I certify that all answers on this application and any attachments are true to the best of my knowledge and that I have not withheld any pertinent information. I understand that any omission, misrepresentation, or false information submitted in connection with this application may result in refusal, and/or dismissal from the BWFV AmeriCorps program.

I understand that if accepted into the BWFV AmeriCorps program that I will be enrolled as an AmeriCorps member. All BWFV AmeriCorps members must be a U.S citizen or Permanent resident alien, 18 years of age or older, and commit to serving the required hours. For more information, please visit: [www. Nationalservice.gov/programs/americorps](https://www.nationalservice.gov/programs/americorps).

I understand that I am hereby notifiedthat a criminal background check is required for employment consideration in this position. Any information obtained as a result of the criminal background check will be retained in my application file which is **confidential.** Wisconsin’s Fair Employment Law, s. 111.31-111.395 Wis. Stats., prohibits discrimination because of a criminal record or pending charge, however, it is not discrimination to decline to hire a person based on the person’s arrest or conviction record if the arrest or conviction is substantially related to the circumstances of the particular job.

In compliance with state and federal laws, BWFV and BWFV AmeriCorps program partner agencies do not unlawfully discriminate against any individual on the basis of age, race, creed, color, handicap, marital status, sex, sexual orientation, national origin, or ancestry.

Please sign below. If submitting via email, please sign electronically.

|  |  |
| --- | --- |
| Printed name: | Click here to enter text |

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: | Click here to enter text | Date: | Click here to enter text |

Please return your application and resume, if applicable, electronically to:

Amanda Ross, AmeriCorps Program Director: Amanda.Ross@unitedwayfoxcities.org

Please contact Amanda Ross at either: Amanda.ross@unitedwayfoxcities.org or call 920-735-5479 to discuss other ways to submit your application.